



Town of
Dove Creek



DOLORES COUNTY



Town of Dove Creek, Town of Rico and Dolores County We Care Coronavirus Relief Program

PROGRAM OVERVIEW

The Town of Dove Creek, Town of Rico and Dolores County have received CARES Act funds to help local businesses and non-profit organizations that have experienced business disruption due to COVID-19. Five hundred dollars (\$500) is available to all eligible businesses within Dolores County.

ELIGIBILITY CRITERIA

The Town of Dove Creek, Town of Rico and Dolores County will consider proposals from for-profit and non-profit businesses including 501c6 and 501c3 organizations, and home-based businesses that meet the following eligibility criteria:

1. Business/organization must be located within the Dolores County limits.
2. Business must have a current Town of Dove Creek or Town of Rico business license when applying (excludes non-profits; and a town license is not needed for a county business not located within the limits of either town).
3. The business/organization is still in business and working to reopen or stay open.
4. All requests will be asked to provide receipts and/or financial documentation to demonstrate need.

Eligible Funding Requests:

- Reimbursement of any COVID-19 related expenses that have already occurred; including masks, sanitizer, plexiglass, signage, technology needs, or other costs incurred to accommodate social distancing and public health requirements. Receipts are required.
- Funds may be used for COVID-19 related expenses still needed to meet public health and social distancing requirements (PPE equipment, technology, and signage). Please provide quotes or specific pricing information. If approved, the Town will make payment after all receipts are received.
- Funds may be used for costs of business interruption caused by required closures and loss of revenue. Requests must not duplicate funding already received for this purpose from other COVID-19 related grants or relief programs including, but not limited to, PPP and EIDL loans. (A profit and loss statement comparing prior year 2019 to 2020 could suffice.)
- Funds may be used for costs expended for any events that were cancelled (posters, t-shirts, etc.).
- Funds may be used to help meet anticipated needs to remain open through the end of the year (heaters for restaurants so they can utilize outdoor space, tents, etc.). Please provide quotes or specific pricing information. If approved, the town or county will make payment after receipts are received.

All funding is subject to review, audit, and final determination by the Department of Treasury. Any funds spent that are not in compliance with their requirements must be returned to the respective Towns or County. For additional information to clarify eligible expenditures, please visit <https://cdola.colorado.gov/cvrf>.

Ineligible Requests:

- Marijuana businesses and
- Businesses that are already permanently closed.

REVIEW PROCESS

The Dolores County CVRF Committee includes members representing the Towns of Dove Creek and Rico, and Dolores County government. All applications will be evaluated based on the above criteria and availability of funds. Each entity (Town or County) will receive all applications directly or upon deadline and has the legal and ethical responsibility to safeguard the privacy of all applicants. The CVRF Committee will evaluate the applications and make recommendations to the governmental jurisdiction in which the applicant business resides. The Town or County in which the applicant resides reserves final evaluation authority and responsibility for granted funds. The Town, County and CVRF Committee shall maintain all Confidential Information in strict confidence and shall not, directly or indirectly, disclose, disseminate, use for the benefit of themselves or any third parties, or otherwise publish Confidential Information, except as required by law.

APPLICATION DEADLINE

All Applications are due by November 20th. (All funding for “We Care” will be distributed by Dec. 15th, 2020.) New applications will be reviewed weekly and disbursement of funds will be first come, first serve upon receiving completed application. Any applications received after the deadline may not be considered. Applications can be sent via email to Keith Keesling at dcem@fone.net. Questions can be directed to him at 970-769-0005. You may also contact your town or county office.

OTHER CONDITIONS

If funding request is granted and not used for the purpose in the proposal, funds must be returned to the town or county from which it was received within 30 days of notification.

Nondiscrimination: including statutes prohibiting discrimination on the basis of race, creed, disability, national origin, sex, sexual orientation, age, or marital status.

Grant funding may be taxed as regular income for your business. Please contact an accountant regarding your circumstances.

If additional funding is needed, consider the Dolores County **COVID 19 EMERGENCY LOAN FOR BUSINESSES through the Dolores County Development Corporation. This program was made available by Dove Creek Community Voice with assistance from the Dove Creek Community Pay It Forward Club. This emergency loan program is for Dolores County businesses forced to close or limit services due to the COVID-19 pandemic. Loans will be determined on a case by case basis and are available for emergency needs such as, but not limited to: rent and utilities. Loans are **interest free for 1 year** and 1% interest subsequently with the possibility of partial loan forgiveness. If interested, check the box at the end of this application.

Funds are limited and priority will be given to businesses with a plan to reopen in some fashion.



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Town of Dove Creek, Town of Rico and Dolores County
We Care Coronavirus Relief Program Application

Application Deadline is 5:00 p.m. on Friday, November 20, 2020. Please check which governmental entity you are applying to and submit completed original form to:

- Dove Creek: towndc@centurytel.net
- Rico: townmanager@ricocolorado.gov
- Dolores County: dcm@fone.net

For a \$500 grant, please answer Sections A-C

A. Applicant Information

- Name of Business/organization:
- Contact person/owner:
- Phone:
- E-Mail Address:
- Business Mailing address:
- Tax ID number:_____
- Town Business License number*: _____ (*required for for-profit businesses only, if applicable)
- How many years has your business/organization been in existence? _____
- Number of employees: full-time _____ part-time (less than 30 hours)_____

Optional Questions

- How many months or weeks were you closed due to the Coronavirus?_____
- Did you have to lay off employees due to the Coronavirus? Yes/No _____ How many?_____

B. Business Interruption Information

1. Is your business/organization currently closed? Yes ____ No ____ If yes, please explain your answer:
2. Explain the financial impact of the COVID-19 pandemic on your business:
3. Your business may be eligible for reimbursement for business interruption and COVID-19 related expenses to meet Governor Executive Orders, Health Department requirements or social distancing recommendations. Please attach receipts for any COVID-19 based expenses, profit and loss statements (current and prior year) or an explanation of loss may suffice.

C. Attestation

I hereby acknowledge that I have completed this application truthfully and accurately to the best of my knowledge. I also hereby agree to use all money received to meet the objectives of the Dolores County We Care Coronavirus Relief Program which is to remain in business and employ people who help to grow/sustain the local economy.

Signature_____

Date_____

Before returning this completed form, please make sure receipts, financials, purchase quotes or explanations and Certificate of Good Standing are attached as applicable.

Check if you also wish to apply for the COVID 19 EMERGENCY LOAN APPLICATION FOR BUSINESSES through the Dolores County Development Corporation.* Amount requested: \$_____. You will be contacted by DCDC to finish the loan request.

**Requesting to apply for the additional loan does not affect the outcome of the WE CARE grant in any way.*